

10 Steps to Success

RIGHT PATHWAY - RIGHT PERSON - RIGHT JOB

www.tracys.com.au

To source the best possible candidate for your organisation it is imperative that we understand your business.

Utilising the Ten Steps to Success method adopted by the Tracy Group we are well equipped to source the best possible candidates in the marketplace. As a well established organisation within the recruitment industry, Tracy's understand that every business operates differently. That is why we offer a service that is personalised and tailored to your needs.

The Ten Steps to Success method allows us to gain a sound understanding of your business, and where you want your business to go. We take the time to listen to your needs and offer qualified advice on how to source the best person for you.

Tracy's ten steps to success:

1. Initiate and prepare
2. Consultant / Client meeting to obtain exact profile
3. Action plan of recruitment process
4. Advertise, collate response
5. Update client with progress checks
6. Consultant / Candidate interviews, testing
7. Reference checks, preparation of resumes
8. Client briefing on short listed candidates
9. Client / Candidate interviews, debrief
10. Confirmation of appointment

Tracy's provide ongoing support and rapport building, not only with our clients but we also keep in touch with the placed candidates to ensure the appointment has been successful and that all parties are pleased.

